

## Civil Rights BUSINESS PLAN ITEMS

(Items in red are mandatory for inclusion in the plan, others are just suggestions and are optional)

Objective: Civil Rights and Outreach Initiatives	<u>Start</u>	<u>Finish</u>	<u>Person Responsible</u>	<u>Remarks</u>
Prepare and submit a monthly news article for the local paper	10/01/2004	09/30/2005	DC/SC	
Evaluate program participation quarterly, document and correct deficiencies	10/01/2004	09/30/2005	DC	
Ensure County government and local Chamber Of Commerce has NRCS and the District listed in all publications and on websites	10/01/2003	01/01/2004	DC, District	
Conduct annual outreach to local grassroots Organizations (phone calls, presentations, letters, etc.)	10/01/2004	09/30/2005	DC	
Ensure field office staff reviews the most current "List of CR Items for Annual Review" (copy can be found on TN Website)	10/01/2004	01/01/2005	DC	
Review with the District Board the CR clause of the Mutual and Cooperative Working Agreements	01/01/2004	01/01/2005	DC	
Discuss the importance of diversity with the District Board Prior to this year's election/appointment process. Identify and recommend names of qualified females and minorities to serve	02/01/2004	04/30/2005	DC	
Discuss the establishment of an advisory/affiliate Board in an effort to diversify (if there isn't one)	02/01/2004	04/01/2005	District Board	
Develop a conservation plan for a new limited resource customer or conduct one new community outreach activity	10/1/2004	9/30/2005	DC	
Review LRF and beginning farmer data for the county	01/01/2005	6/30/2005	DC	
Prepare and submit quarterly PSAs for the local Radio station	10/01/2004	9/30/2005	FO Staff	
Prepare monthly articles for the FSA newsletter	10/01/2004	9/30/2005	DC/SC	
Establish a District non-discrimination statement	1/1/2005	9/30/2005	DC, District Board	